



Captiva Erosion Prevention District  
December Board Meeting  
Monday, December 13<sup>th</sup>, 2021  
Tween Waters Inn, Ding Darling Room  
15951 Captiva Drive  
Captiva, Florida 33924

1. Call to Order

- Chairman Miville called to order the December Board meeting of the Captiva Erosion Prevention District (CEPD) at approximately 1:00 pm on December 13<sup>th</sup>, 2021.

2. Roll Call

- Chairman Miville calls for roll call which Administrative Director Elston takes.
- The following persons were in attendance:
  - CEPD Commissioners:
    - Seat 2, Richard Pyle, Treasurer
    - Seat 3, Rene Miville, Chairman
    - Seat 4, John Silvia, Vice Chairman
  - CEPD Staff
    - Jennifer Nelson, Executive Director
    - Daniel Munt, Technical Policy Director
    - James Elston, Administrative Director
    - Lindsey Ford, Legislative Administrative Aide

3. Approval of Minutes

- December 8<sup>th</sup>, 2021 Board Meeting
  - Vice Chairman Sylvia motioned to approve the minutes of the November 8<sup>th</sup>, 2021 board meeting. Chairman Miville seconded the motion. A vote was and the motion passed unanimously.
    - In Favor: Chairman Miville, Vice Chairman Sylvia, Treasurer Pyle

4. Changes to the Agenda

- Chairman Miville gives the floor to Executive Director Nelson who has 2 changes to the agenda.
  - Executive Director Nelson asks if she can add an item under 6B on the agenda. As everyone found out last night district seat 3 was made vacant due to the resignation of Commissioner Mullins. She wanted to update what was currently going on with seat 1 and also get guidance as to what to do with seat 3 in terms of timelines and final dates of applicants.
  - Executive Director Nelson then asked if we could move agenda item 7, new



business, organization of the board to the end before commissioners' comments. Executive Director Nelson then wanted to clarify that they were moving item 7, new business, to after item 9.

- Vice Chairman Silvia made the motion to change the agenda per Director Nelson's request. Treasurer Pyle seconded the motion and the motion passed unanimously.

#### 5. Public Comments

- Public comment was invited
- No public comments

#### 6. Financial Reports

- November Financials
  - Treasurer Pyle gave an update on the budget. He stated that the general funds and the capital funds were as expected. He then went on to say that although it looks like CEPD is doing badly its to be expected while we wait for funds to come in. Chairman Miville then asks if anyone knows when the capital comes in from the county and the TDC. Treasurer Pyle said that it comes in pretty late in the process as the numbers are still being tallied up. Director Nelson lets them know that there is a percentage from the IOA but we need to let them know what apportionment model we are going to use which will either be in March, April or May and then when that happens that is when we will get the funds, She also lets them that they have already secured a municipal bond for the project and these percentages will be reimbursements.
  - Director Nelson lets Treasurer Pyle know that the second payment for the project that he approved will go out tomorrow and is for the amount of \$8,435,318.52 cents and a check for \$5 million was already paid.

#### 7. Old Business

- Project Update
  - Technical Director Munt lets everyone know that the beach fill portion of the project finished on November 10<sup>th</sup> and the plantings have been completed as well. There were 250,000 dune plantings mostly consisting of sea oats and various other species. He then notified everyone that the parking lot was reopened and had been spruced up as to have a pleasant appearance for the visitors. The portable toilets were now being used and serviced again.
  - Technical Director Munt stated that the next step in the process is for APTIM to conduct their post nourishment surveys which will finalize the project and that is expected to be in March. Once that is done the final apportionment will be revisited. Chairman Miville praises the work done on the front side of the island in terms of coastal resiliency.



- Technical Director Munt then talks about how there are different types of profiles for the beach, a summer, and a winter profile. He lets everyone know that there may be some scarfing but that is typical as the beach moves into its winter profile. He informs everyone that there will be a newsletter coming out that will explain the profiles of the beach and there is no reason to be alarmed if you see scarfing.
  - Director Nelson then mentions a press release that was sent out a week and a half ago and that it has garnished some good press including 2 articles being written. She talks about how there has been a lot of positive response from both the visitors and the residents. Chairman Miville gives praise to Mile Mullins for having the insight to do the project when its not as busy thus helping to save on the overall costs.
  - Vice Chairman Silvia asks if now is the time to bring up putting up ropes to protect the newly planted dunes. Two questions have been asked frequently is who owns the dunes and is there a budget we have set aside to keep people from going on the dunes. Technical Director Munt lets everyone know that anything seaward of the erosion control line is owned by the public and is managed by the CEPD. He goes on to state that Nicole Sharpe is working with Earth Balance, who planted the dunes, and some highly trafficked areas have been mapped out to get a bid for the rope and posts. He then mentions how signs have been placed to inform the beachgoers and that the plantings are doing good. Technical Director Munt hopes that once the sea oats really get growing and get big that the bigger size will help make people aware as to not walk on them. Chairman Miville supports that the signs are helping because the mile and a half of beach he walks he doesn't see very many footprints. While he feels like there are a lot of them, they are protecting the sea oats and thus needed.
  - Vice Chairman Silvia then asks why the Mucky Duck is such a problem area. Director Nelson informs him that the Mucky Duck is a very high traffic area because of the restaurant and it's the main public access point for that area. She says the signs were meant to be a temporary thing while the posts come in but because of a shortage in supplies that's holding it up as well as waiting on an actual quote. Director Nelson lets Vice Chairman Silvia that a change order would need to be done to the budget in which Chairman Miville stated that is has already been approved and Director Nelson confirmed it. She stated that even with this change order that we have done good staying within budget.
- Board Vacancy
    - Director Nelson reviews what has already been approved which was having applications until December 31<sup>st</sup> and then having the commissioners vote in the January board meeting. She then reminds everyone that there is now a second vacancy due to the resignation of Commissioner Mullins. Director Nelson recommends keeping the deadline and just do an advertisement. Another option would be to hold a special meeting which would be difficult with the holidays.



Chairman Miville asks if anyone is against keeping it how it is. The commissioners agreed unanimously to keep it as is.

- Administrative Director Elston lets everyone know that 2 ads were placed one in the News Press and the Islander and asks for guidance as to currently amend the ads already placed or to create new ads. It was agreed by the commissioners that amending the current ads was best. Administrative Director Elston then stated that he had informed the Lee County Supervisor of Elections via signed letter and will also need a copy of the letter from Mike Mullins. Vice Chairman Silvia asks if there has been anything done on social media which Administrative Director Elston let him know that we have done a beach brief and on Facebook. He then summarizes what was discussed last meeting in terms of what is going to happen and then asks if the commissioners would want one on one meeting set up with the candidates or they would do it on their own. Vice Chairman Silvia asks if we could help set those up for him.
- Vice Chairman Silvia motions that the ads be amended and Treasurer Pyle seconds it and the motion passes unanimously.
- Ratifying Past Meetings
  - Chairman Miville states that everything has already been gone through and asks for a motion to past everything. Vice Chairman Silvia motions to ratify the items and Treasurer Pyle gives a second and the motion passes unanimously.

#### 8. Commissioners Comments

- Chairman Miville starts by talking about how the CEPD is going into a different phase, getting out of capital projects and more into administrative mode. He talks about how he became Chairman and goes on to say that it is time for someone else to be Chairman. He says that he wants someone else to step up. Vice Chairman Silvia asks if he is retiring because they need some institutional history and Chairman Miville says no that he just wants to be able to enjoy the fruits of Captiva and the beach. He reiterates he is not retiring and that he will continue to be apart of the board. Vice Chairman Silvia says he is willing to step up as long as Chairman Miville is still here. Chairman Miville states that the CEPD is the kung fu master of beach renourishment because he says so and not to worry about people who are going to voice their displeasure. Chairman Miville states that Director Nelson has done a great job assembling the team and that we are CEPD 3.0.
- Vice Chairman Silvia asks if we had got any recognition from the state using a blue ribbon as a reference. Director Nelson tells him that in terms of recognition its too early for that as all the finalizing of the project is not done but 2 exciting things have happened because of it. She tells about how state rep Adam Botana called her and asking for Technical Director Munt and herself to meet with the Bonita City Counselman Chris Cory about our beach renourishment project because we were very on top of everything and were very knowledgeable. She says that the biggest thing that Bonita is facing is that they are not considered critically eroded and helped them by telling them where they need to go for help and were invited to present at their workshop. Director Nelson says this is a huge pat on the back for the CEPD.
- Director Nelson mentions the second thing that is a huge feather in the cap is Technical



Director Munt and Nicole from APTIM were selected to present at the Florida Shore and Beach Preservation Association (FSBPA) conference and that she would like to take the whole team to support them which would cost roughly \$6000 but if only 3 went it would cost \$4700. Vice Chairman Silvia asked for more details which Director Nelson gives them and also informs them that they would need approval for the costs. Chairman Miville states that he thinks this convention is very important as there will be lots of opportunity to network when it comes to resiliency. The conference takes place February 3<sup>rd</sup> through the 5<sup>th</sup> and Chairman Miville questions why there needs to be more than 2 people going. Vice Chairman Silvia asks why we would need a 3<sup>rd</sup> person to go. Director Nelson states that Administrative Director Elston would be the third person to go and would be helpful in networking. Technical Director Munt speaks up and states that the way the staff is built is to have some redundancy built in incase someone steps out and it would allow Administrative Director Elston a chance to overlap into what he does. Director Nelson then gives them the numbers for 3 people to go which is \$3807 and for 4 to go it would be \$4719 but mentions she could always send stuff the Laura to post on social media. Treasurer Pyle then suggests that stuff like this be worked into the budget as to not surprise the public when the budget ends up being a little higher. Vice Chairman Silvia makes a motion to send 3 people with a budget not to exceed \$3900 for attendance to the FSBPA conference. Chairman Miville seconds the motion, and it passes unanimously.

- Chairman Miville than talks about the 2 new commissioners that will be coming on board soon and states that we need people that will roll up their sleeves and its important to have 5 board members who are all strong. Director Nelson than says that this is why the application was made as to help see what people are about. Vice Chairman Silvia asks about the requirement that commissioners attend all board meetings. Director Nelson states that the reason for that is because there has been a recent issue with not having a physical quorum. Vice Chairman Silvia than asks for clarification on what he can ask potential candidates. Chairman Miville then states that if a person can only attend 9 of 12 meetings than you must look at them as to what they bring to the table. Someone who can only attend 9 meetings but brings a lot to the table is more valuable than someone who can attend all 12 but offers nothing. Treasurer Pyle than states that with having 5 staff members on board compared to only 2 a year ago that the staff needs to make sure they are on top of things because the main goal is to protect the island. Vice Chairman Silvia than asks Director Nelson if the CEPD does a lot of stuff outside the scoop on what the mission is in which she replies that the only thing currently being done is collaborating with Bonita to help them with their issues.
- Chairman Miville informs everyone that he hired Bob Gray to interview all the staff members to see what they do and see where there is overlap. His example being that if Technical Director Munt is in charge of capital projects and there is no capital projects then what do we have him for and Chairman Miville followed up his own example by saying that we do need him because even though we hire APTIM we need our own in house expert who is watching out for the best interest of the CEPD. Vice Chairman Silvia asks when this would be presented, and Chairman Miville informs him it would be January 6<sup>th</sup> workshop.

## 9. Administrative Report



- Director Nelson reports that on December 16<sup>th</sup> we will be having a workshop with ParkMobile to potentially switch over as it will be more cost effective and efficient way to manage our parking. She then talks about the workshop with Bob Gray and then on the 13<sup>th</sup> there will be a workshop with the students from UF who do the questionnaire regarding strategic planning and moving forward with the CEPD. Chairman Miville asks if we understand the process of strategic planning and that by law, we need to have a 5 year and 10-year plan. Director Nelson says it will take 12 to 18 months to put together plan. Vice Chairman Silvia than asks if we ever had a plan to which Director Nelson responded no. She reiterates the importance of having a plan in place if we want to become CEPD 3.0. Director Nelson than talks about the legislative update and mentions an email that was forwarded to everyone from Nick Mathews who is one of the lobbyists from Becker. He stated that he had already spoken with the speaker of the house about glitchville which is in reference to legislation that is filed and now needs technical issues addressed. Director Nelson than talks about the legislative luncheon she attended with Senator Passidomo where she heard that the governor has already committed another \$500 million dollars to the coastal resiliency for the budget. He also talked about a lot of environmental bills for water quality in addition to coastal resiliency and flooding per Director Nelson. Vice Chairman Silvia then asks when the last time the governor visited Captive and Director Nelson states that he has been to Sanibel a few times but cannot say he has been to Captive. Director Nelson states that she has a trip to Tallahassee at the end of January and she can try to see if we can't get the governor to come down. Treasurer Pyle thinks that we should ask Carrie Shuman since we pay half of her salary, and it is agreed that Carrie should take the lead as it will make her relevant and we need to give her a shot.
- Director Nelson brings up the fact that she has talked a lot about doing some sort of celebration in accordance with the project being completed. She asks the commissioners for guidance on how they would want the celebration to proceed. Chairman Miville recommends that Mike Terrace would be the best option and Director Nelson agrees and states that they can get the IT infrastructure in place to show the video that was done about the project. Treasure Pyle suggests doing it on the beach since the celebration is about the beach project and that would make the most sense. Chairman Miville agrees with the idea and Director Nelson suggests showing the video afterwards. Chairman Miville says the celebration should be VIP based for those who really helped with the project, maybe 50-60 people. Director Nelson than says she will have Legislative Administrative Aide Ford work on getting that done.

#### 10. New Business

- Organization of the Board
  - Director Nelson states that is time to select the board. Chairman Miville motions that Vice Chairman Silvia be the chairman and it is seconded by Treasurer Pyle. It passes unanimously.
  - Former Chairman Miville nominates himself to be Vice Chairman and is seconded by Chairman Silvia, the motion passes with 2 in favor and Treasurer Pyle abstaining.
  - Chairman Silvia motions that Treasurer Pyle stay on as treasurer which Vice Chairman Miville seconds and it passes unanimously.



- Director Nelson points out that a secretary is still needed which is confirmed by Administrative Director Elston. Vice Chairman Miville nominates himself to be secretary and it is seconded by Chairman Silvia. The motion passes unanimously.

#### 11. Adjournment

- Chairman Silvia motions to adjourn the meeting and Vice Chairman Miville seconds the motion. It passes unanimously and the meeting was adjourned.