



April 2024 Board Meeting

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Please follow page numbers on top right corner



Board Meeting Agenda

Date: Monday, April 8th, 2024

Time: 1:00 P.M.

Location: Captiva Civic Association, 11550 Chapin Lane, Captiva, Florida, 33924

Via Zoom: <https://us02web.zoom.us/j/81221106615>

Telephone: +1 (305) 224-1968

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - A. March 11th, 2024, Board Meeting
- 4. General Public Comments – Limit 3 minutes per person**
- 5. Changes to the Agenda**
- 6. Financial Reports**
- 7. New Business**
 - A. 5/3 Bond Placement Proposal
- 8. Administrative Update**
 - A. Referendum Update
 - B. Tidal Gauge
 - C. Beach Clean Up and Tilling
 - D. Andy Rosse Kayak Launch
- 9. Old Business**
 - A. Becker Update
 - B. APTIM Update
 - I. Beach Nourishment
 - II. Bayside Adaptation
- 10. Commissioner Comments**

11. Adjournment

In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring any additional reasonable accommodation to participate in this meeting should call the CEPD office at phone 239.472.2472 or email a written request to mycepd@mycepd.com. One or more elected or appointed local government officials, including but not limited to the Captiva Erosion Prevention District, may be in attendance at this meeting. Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the CEPD to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense.



March 2024 Board Meeting Minutes

1. Call to Order – See Video (00:00:00)

Chairman Wade called to order the February Board Meeting for the Captiva Erosion Prevention District at approximately 1:00 PM on Monday March 11th, 2024.

2. Roll Call – See Video (00:00:21)

Commissioners:

- Seat 1, John Wade, Chairman (Present)
- Seat 2, Rene Miville, Vice Chairman (Present)
- Seat 3, Bob Walter, Commissioner (Present Remotely)
- Seat 4, Linda Laird, Secretary (Present)
- Seat 5, Richard Pyle, Treasurer (Present)

Chairman Wade motioned to vote to allow Commissioner Walter to appear remotely and Secretary Laird seconded the motion. The motion passed 4-0.

CEPD Staff:

- Daniel Munt, Executive Director (Present)
- John Riegert, Deputy Director (Present)
- Ralf Brookes, CEPD Attorney (Present)

3. Approval of Minutes – See Video (00:01:30)

A. February 12th, 2024, Board Meeting

Vice Chairman Miville made a motion to dispense with the reading and approve the minutes as written and Secretary Laird seconded the motion. The motion passed unanimously.

4. General Public Comments – See Video (00:02:30)

No public comments were entered.

5. Changes to the Agenda – See Video (00:02:50)

Secretary Laird motioned to add an item to the agenda, 9B and Vice Chairman Miville seconded the motion. The motion passed unanimously.

6. Financial Reports – See Video (00:04:20)

Treasurer Pyle and Executive Director Munt provided an update on the financials and status of CEPD grants.

7. Administrative Update – See Video (00:17:55)

A. Referendum Update

Executive Director Munt updates the board regarding the upcoming referendum.

B. Army Corps Participation

Executive Director Munt updates the board on why the Army Corps decided not to participate in Captiva Beach Nourishment projects.

C. Tidal Gauge

Executive Director Munt updated the board that the Tidal Gauge sensor has been acquired and that it will be installed in the coming weeks.

8. Old Business – See Video (01:07:40)

A. Becker Update

Nick Matthews provided an update to the board on the current lobbying efforts.

B. APTIM Update

I. Beach Nourishment

Executive Director Munt updated the board on the status of the current bid and the dates for the review period and selection.

II. Bayside Adaptation

Dr. Samantha Danchuk provided an update on the current state of the Bayside Adaptation plans and the formation of a Steering Committee.

C. Andy Rosse Kayak Launch

Executive Director Munt and Deputy Director Riegert provided an update to the board on ongoing discussions with Lee County Parks and Recreation for the future possibility of an upgrade to the area.

9. New Business – See Video (01:42:20)

A. Bond Counsel Selection

Staff reviewed the submitted bids with the board and WSH-Law was selected as the Bond Counsel for the CEPD. Vice Chairman Miville motioned the selection of WSH-Law and Secretary Laird seconded the motion. The motion passed unanimously.

B. Lazy Flamingo Property

Discussion was held regarding the vacant lot which used to be Lazy Flamingo I and the potential for the CEPD to purchase real estate.

10. Commissioner Comments – See Video (02:16:20)

Commissioners provided brief comments.

11. Adjournment – See Video (02:16:20)

Chairman Wade motioned to adjourn the meeting and Secretary Laird seconded the motion. The motion passed unanimously.

In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring any additional reasonable accommodation to participate in this meeting should call the CEPD office at phone 239.472.2472 or email a written request to mycepd@mycepd.com. One or more elected or appointed local government officials, including but not limited to the Captiva Erosion Prevention District, may be in attendance at this meeting. Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the CEPD to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense.

Captiva Erosion Prevention District
General Fund - Budget Performance Summary
For the Six Months Ended March 31, 2024

	(A) Actual - March '24	(B) Budget - March '24	(C) Actual - March '23	(D) Budget - March '23	(E) Actual YTD	(F) YTD Budget	(G) YTD Variance	(H) Annual Budget	(I) Residual Budget
Ordinary Income/Expense									
Income									
Ad Valorem Tax	\$ 11,120.45	\$ 15,000.00	\$ 19,429.44	\$ 54,245.83	\$ 418,839.38	\$ 445,000.00	\$ (26,160.62)	\$ 578,066.00	\$ 159,226.62
Interest Income	2,468.20	1,666.67	49.17	12.50	12,648.91	10,000.00	2,648.91	20,000.00	7,351.09
Other Income	459.82	416.67	600.00	416.67	6,266.23	2,500.00	3,766.23	5,000.00	(1,266.23)
Total Income	14,048.47	17,083.33	20,078.61	54,675.00	437,754.52	457,500.00	(19,745.48)	603,066.00	165,311.48
Expense									
Administrative Expenses	3,622.93	6,125.00	4,677.04	7,916.66	47,368.86	58,508.00	11,139.14	101,500.00	54,131.14
Cost of Collecting Ad Valorem	222.41	250.00	388.59	1,708.34	13,552.52	18,600.00	5,047.48	20,000.00	6,447.48
Wages	11,718.91	12,333.33	9,267.30	12,500.00	68,947.61	74,000.00	5,052.39	148,000.00	79,052.39
Professional Fees	1,700.00	2,916.67	4,600.00	2,916.67	9,750.00	17,500.00	7,750.00	35,000.00	25,250.00
Reserves Transfer	7,037.50	7,037.50	7,037.50	7,037.50	42,225.00	42,225.00	0.00	84,450.00	42,225.00
Total Expense	24,301.75	28,662.50	25,970.43	32,079.17	181,843.99	210,833.00	28,989.01	388,950.00	207,106.01
Net Income	\$ (10,253.28)	\$ (11,579.17)	\$ (5,891.82)	\$ 22,595.83	\$ 255,910.53	\$ 246,667.00	\$ 9,243.53	\$ 214,116.00	\$ (41,794.53)

Cash basis- omitted all note disclosures
No assurance is provided on these financial statements.

Captiva Erosion Prevention District
General Fund - Budget Performance Detail
For the Six Months Ended March 31, 2024

	(A) Actual - March '24	(B) Budget - March '24	(C) Actual - March '23	(D) Budget - March '23	(E) Actual YTD	(F) YTD Budget	(G) YTD Variance	(H) Annual Budget	(I) Residual Budget
Ordinary Income/Expense									
Income									
Ad Valorem Tax	11,120.45	15,000.00	19,429.44	54,245.83	418,839.38	445,000.00	(26,160.62)	578,066.00	159,226.62
Interest Income	2,468.20	1,666.67	49.17	12.50	12,648.91	10,000.00	2,648.91	20,000.00	7,351.09
Other Income	459.82	416.67	600.00	416.67	6,266.23	2,500.00	3,766.23	5,000.00	(1,266.23)
Total Income	14,048.47	17,083.33	20,078.61	54,675.00	437,754.52	457,500.00	(19,745.48)	603,066.00	163,311.48
Expense									
Administrative Expenses									
Advertising	0.00	1,250.00	0.00	1,250.00	1,666.45	7,500.00	5,833.55	15,000.00	13,333.55
Service Charges	325.99	416.67	304.14	250.00	1,789.53	2,500.00	710.47	5,000.00	3,210.47
Board Meeting Expenses	0.00	83.33	0.00	83.33	0.00	500.00	500.00	1,000.00	1,000.00
Dues and Subscriptions	0.00	0.00	0.00	625.00	7,515.00	8,000.00	485.00	11,000.00	3,485.00
Insurance	0.00	0.00	0.00	1,416.67	13,758.00	13,758.00	0.00	17,000.00	3,242.00
Office Expense	776.01	833.33	1,915.40	833.33	6,832.71	5,000.00	(1,832.71)	10,000.00	3,167.29
Postage	0.00	41.67	0.00	41.67	0.00	250.00	250.00	500.00	500.00
Rent Expense	1,248.41	1,416.67	0.00	1,250.00	7,308.72	8,500.00	1,191.28	17,000.00	9,691.28
Repairs	0.00	83.33	0.00	83.33	113.92	500.00	386.08	1,000.00	886.08
Travel and Per Diem	63.14	458.33	0.00	833.33	2,588.36	2,750.00	161.64	5,500.00	2,911.64
Telephone	334.97	458.33	713.21	250.00	2,239.41	2,750.00	510.59	5,500.00	3,260.59
Utilities	154.61	458.33	510.43	333.33	2,589.10	2,750.00	160.90	5,500.00	2,910.90
Website & Computer Maintenance	719.80	625.00	1,233.86	666.67	967.66	3,750.00	2,782.34	7,500.00	6,532.34
Total Administrative expenses	3,622.93	6,125.00	4,677.04	7,916.66	47,368.86	58,508.00	11,139.14	101,500.00	54,131.14
Wages and Professional Fees									
Wages	11,718.91	12,333.33	9,267.30	12,500.00	68,947.61	74,000.00	5,052.39	148,000.00	79,052.39
Professional Fees	1,700.00	2,916.67	4,600.00	2,916.67	9,750.00	17,500.00	7,750.00	35,000.00	25,250.00
Total Legal and Professional Fees	13,418.91	15,250.00	13,867.30	15,416.67	78,697.61	91,500.00	12,802.39	183,000.00	104,302.39
Cost of Collecting Ad Valorem									
Property Tax Appraiser Fees	0.00	0.00	0.00	416.67	4,605.21	5,000.00	394.79	5,000.00	394.79
Tax Collector Commissions	222.41	250.00	388.59	1,291.67	8,947.31	13,600.00	4,652.69	15,000.00	6,052.69
Total Cost of Collecting Ad Valorem	222.41	250.00	388.59	1,708.34	13,552.52	18,600.00	5,047.48	20,000.00	6,447.48
Reserves									
Operating Reserves Transfers	7,037.50	7,037.50	7,037.50	7,037.50	42,225.00	42,225.00	0.00	84,450.00	42,225.00
Total Expense	24,301.75	28,662.50	25,970.43	32,079.17	181,843.99	210,833.00	28,989.01	388,950.00	207,106.01
Net Income	\$ (10,253.28)	\$ (11,579.17)	\$ (5,891.82)	\$ 22,595.83	\$ 255,910.53	\$ 246,667.00	\$ 9,243.53	\$ 214,116.00	\$ (41,794.53)

Captiva Erosion Prevention District
 Capital Projects Fund - Budget Performance Summary
 For the Six Months Ended March 31, 2024

6:35 AM
 4/4/2024
 Prepared: JS

	(A) Actual - March '24	(B) Budget - March '24	(C) Actual - March '23	(D) Budget - March '23	(E) YTD Actual	(F) YTD Budget	(G) YTD Variance	(H) Annual Budget	(I) Residual Budget
Ordinary Income/Expense									
Income									
Grant Income	\$ -	\$ -	\$ -	\$ 523,333.33	\$ 1,324,724.79	\$ 861,482.00	\$ 463,242.79	\$ 861,482.00	\$ (463,242.79)
Interest Income	37,840.09	47,500.00	2,314.18	83.33	187,994.76	162,500.00	25,494.76	325,000.00	137,005.24
Other Miscellaneous Income	0.00	166.67	0.00	83.33	1,364.50	1,000.00	364.50	2,000.00	635.50
Parking Lot Revenue	39,464.65	41,666.67	0.00	30,000.00	129,917.88	250,000.00	(120,082.12)	500,000.00	370,082.12
Reserves - General	7,037.50	7,037.50	7,037.50	7,037.50	42,225.00	42,225.00	0.00	84,450.00	42,225.00
Special Assessments	27,824.74	25,000.00	35,431.36	191,666.67	825,474.09	925,000.00	(99,525.91)	952,698.00	127,223.91
Total Income	112,166.98	121,370.83	44,783.04	752,204.16	2,511,701.02	2,242,207.00	269,494.02	2,725,630.00	213,928.98
Expense									
General Expenses	1,313.12	2,291.67	82.95	3,375.00	12,350.87	18,636.00	6,285.13	34,500.00	22,149.13
Parking Lot	9,697.91	11,791.67	0.00	9,625.00	78,245.85	70,750.00	(7,495.85)	141,500.00	63,254.15
Wages	15,953.13	21,666.67	11,376.76	16,666.67	96,357.25	130,000.00	33,642.75	260,000.00	163,642.75
Professional Fees	13,835.00	9,166.67	22,735.00	9,166.67	45,885.00	55,000.00	9,115.00	110,000.00	64,115.00
Capital Projects	2,731.57	72,083.33	13,031.20	59,583.33	144,813.31	432,500.00	287,686.69	865,000.00	720,186.69
Debt Service	0.00	0.00	0.00	0.00	165,190.41	165,190.41	0.00	2,794,059.00	2,628,868.59
Total Expense	43,530.73	117,000.00	47,225.91	98,416.67	542,842.69	872,076.41	329,233.72	4,205,059.00	3,662,216.31
Net Income	\$ 68,636.25	\$ 4,370.83	\$ (2,442.87)	\$ 653,787.49	\$ 1,968,858.33	\$ 1,370,130.59	\$ 598,727.74	\$ (1,479,429.00)	\$ (3,448,287.33)

Cash basis - omitted all note disclosures
 No assurance is provided on these financial statements.

Captiva Erosion Prevention District
 Capital Projects Fund - Budget Performance Detail
 For the Six Months Ended March 31, 2024

4/4/2024
 6:35 AM
 Prepared: JS

	(A)	(B)	(D)	(E)	(F)	(G)	(H)	(I)
	Actual - March 24	Budget - March 24	Actual - March 23	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense								
Income								
Grant Income - Local	0.00	0.00	\$ 448,333.33	\$ 113,552.85	\$ 261,482.00	\$ (147,929.15)	\$ 261,482.00	\$ 147,929.15
Grant Income - State	0.00	0.00	75,000.00	1,211,171.94	600,000.00	611,171.94	600,000.00	(611,171.94)
Grant Income - Federal (FEMA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Income	37,840.09	47,500.00	2,314.18	187,994.76	162,500.00	25,494.76	325,000.00	137,005.24
Other Miscellaneous Revenues	0.00	166.67	0.00	1,364.50	1,000.00	364.50	2,000.00	635.50
Parking Lot Revenue	39,464.65	41,666.67	0.00	129,917.88	250,000.00	(120,082.12)	500,000.00	370,082.12
General Reserves	7,037.50	7,037.50	7,037.50	42,225.00	42,225.00	0.00	84,450.00	42,225.00
Special Assessments	27,824.74	25,000.00	35,431.36	823,474.09	925,000.00	(99,525.91)	952,698.00	127,223.91
Total Income	112,166.98	121,370.83	44,783.04	2,511,701.02	2,242,207.00	269,494.02	2,725,630.00	213,928.98
Expense								
Service Charges	64.72	41.67	82.95	372.26	250.00	(122.26)	500.00	127.74
Cost of Assessment Collections	0.00	0.00	833.33	1,361.60	2,000.00	638.40	2,000.00	638.40
Insurance	0.00	0.00	0.00	2,886.00	2,886.00	0.00	5,000.00	2,114.00
Rent	1,248.40	1,416.67	0.00	7,308.69	8,500.00	1,191.31	17,000.00	9,691.31
Beach Vehicle	0.00	833.33	0.00	422.32	5,000.00	4,577.68	10,000.00	9,577.68
Total General Expense	1,313.12	2,291.67	82.95	12,350.87	18,636.00	6,285.13	34,500.00	22,149.13
Parking Lot Expenses								
Parking Collection Fees	1,916.39	1,500.00	0.00	5,423.43	9,000.00	3,576.57	18,000.00	12,576.57
Parking Maintenance	0.00	2,083.33	0.00	25,560.57	12,500.00	(13,060.57)	25,000.00	(560.57)
Portable Toilets	5,402.88	6,250.00	0.00	37,820.16	37,500.00	(320.16)	75,000.00	37,179.84
Signage	0.00	83.33	0.00	0.00	500.00	500.00	1,000.00	1,000.00
Sales Tax Expense	2,378.64	1,875.00	0.00	9,441.69	11,250.00	1,808.31	22,500.00	13,058.31
Total Parking Lot Expenses	9,697.91	11,791.67	0.00	78,245.85	70,750.00	(7,495.85)	141,500.00	63,254.15
Wages and Professional Fees								
Wages	15,953.13	21,666.67	11,376.76	96,357.25	130,000.00	33,642.75	260,000.00	163,642.75
Professional Fees	13,835.00	9,166.67	22,735.00	45,885.00	55,000.00	9,115.00	110,000.00	64,115.00
Total Wages and Professional Fees	29,788.13	30,833.33	34,111.76	142,242.25	185,000.00	42,757.75	370,000.00	227,757.75
Capital Projects								
Project Expenses	2,731.57	65,833.33	13,031.20	144,813.31	395,000.00	250,186.69	790,000.00	645,186.69
Grants to other agencies	0.00	6,250.00	0.00	0.00	37,500.00	37,500.00	75,000.00	75,000.00
Total Capital Projects	2,731.57	72,083.33	13,031.20	144,813.31	432,500.00	287,686.69	865,000.00	720,186.69
Debt Service								
Interest	0.00	0.00	0.00	165,190.41	165,190.41	0.00	330,456.00	165,265.59
Principal	0.00	0.00	0.00	0.00	0.00	0.00	2,463,603.00	2,463,603.00
Total Debt Service	0.00	0.00	0.00	165,190.41	165,190.41	0.00	2,794,059.00	2,628,868.59
Total Expense	43,530.73	117,000.00	47,225.91	542,842.69	872,076.41	329,233.72	4,205,059.00	3,662,216.31
Net Income	68,636.25	4,370.83	(2,442.87)	1,968,858.33	1,370,130.59	598,727.74	(1,479,429.00)	(3,448,287.36)

Cash basis - omitted all note disclosures.
 No assurance is provided on these financial statements.

	<u>March 31, 2024</u>	<u>March 31, 2023</u>
ASSETS		
Current Assets		
Checking/Savings		
BOTI Checking	\$ 57,238.98	\$ 855,213.42
Fifth Third Checking	138,647.65	-
Fifth Third Savings	718,578.59	-
Total Checking/Savings	<u>914,465.22</u>	<u>855,213.42</u>
Total Current Assets	<u>914,465.22</u>	<u>855,213.42</u>
TOTAL ASSETS	<u>\$ 914,465.22</u>	<u>\$ 855,213.42</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
Accrued Liabilities	5,191.14	1,883.02
Due to Capital Projects Fund	10,208.99	139,240.85
Total Other Current Liabilities	<u>15,400.13</u>	<u>141,123.87</u>
Total Current Liabilities	<u>15,400.13</u>	<u>141,123.87</u>
Total Liabilities	15,400.13	141,123.87
Equity		
Fund Balance	643,154.56	309,335.61
Net Income	255,910.53	404,753.94
Total Equity	<u>899,065.09</u>	<u>714,089.55</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 914,465.22</u>	<u>\$ 855,213.42</u>

	<u>March 31, 2024</u>	<u>March 31, 2023</u>
ASSETS		
Current Assets		
Checking/Savings		
BOTI Checking	\$ -	\$ 2,963,155.45
Fifth Third Checking	39,503.35	756,744.84
Fifth Third Savings	6,118,488.50	-
Fifth Third Investments Money Market Account	179,667.60	-
Fifth Third Treasury Bill- Maturity Date 4/15/24	2,929,166.44	2,929,166.44
Fifth Third Treasury Bill- Maturity Date 4/15/25	2,497,953.86	2,497,953.86
Fifth Third Treasury Bill- Maturity Date 4/30/26	2,499,925.86	2,499,925.86
Fifth Third Treasury Bill- Maturity Date 3/15/26	758,687.95	-
Total Current Assets	<u>15,023,393.56</u>	<u>11,646,946.45</u>
Other Current Assets		
Utility Deposit	300.00	300.00
Due From General Fund	10,208.99	139,240.85
Total Other Current Assets	<u>10,508.99</u>	<u>139,540.85</u>
Total Current Assets	<u>15,033,902.55</u>	<u>11,786,487.30</u>
TOTAL ASSETS	<u><u>\$ 15,033,902.55</u></u>	<u><u>\$ 11,786,487.30</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accrued Liabilities	<u>\$ 7,748.64</u>	<u>\$ -</u>
Equity		
Accumulated Reserves	1,370,538.65	957,154.00
Fund Balance	11,686,756.93	2,324,990.60
Net Income	1,968,858.33	8,504,342.70
Total Equity	<u>15,026,153.91</u>	<u>11,786,487.30</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 15,033,902.55</u></u>	<u><u>\$ 11,786,487.30</u></u>
Loan Balance:	\$ 15,587,541.47	
Principal and Interest Payment Due May 1st 2024	2,628,830.59	
Interest Payment Due November 1st 2024	139,113.75	
Treasury Bills:		
	<u>Purchase Price</u>	<u>Value at Maturity</u>
4/15/2024-	\$2,929,166.44	3,075,000.00
4/15/2025-	\$2,497,953.86	2,542,000.00
4/30/2026-	\$2,499,925.86	2,588,000.00
3/15/2026-	\$758,687.95	733,000.00
	<u>Interest paid twice a year</u>	<u>Total Gain</u>
	5,765.53	163,130.15
	33,363.75	210,864.89
	30,732.50	303,201.64
	16,950.63	76,015.83
		<u>753,212.51</u>

CAPTIVA EROSION PREVENTION DISTRICT RESERVE ACCUMULATIONS FISCAL YEAR ENDING 9/30/2024												
	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24
Beginning Balance	\$ 1,173,187	\$ 1,205,432	\$ 1,237,247	\$ 1,266,701	\$ 1,293,521	\$ 1,324,036	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539
Reserves Transferred In												
Parking Revenue	25,208	24,777	22,417	19,782	23,478	39,465	-	-	-	-	-	-
Operating Reserves	7,037	7,038	7,037	7,038	7,037	7,038	-	-	-	-	-	-
Increase (Decrease) in Reserves	32,245	31,815	29,454	26,820	30,515	46,503	-	-	-	-	-	-
Total Accumulated Reserves	\$ 1,205,432	\$ 1,237,247	\$ 1,266,701	\$ 1,293,521	\$ 1,324,036	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539	\$ 1,370,539

Project name
 Project manager

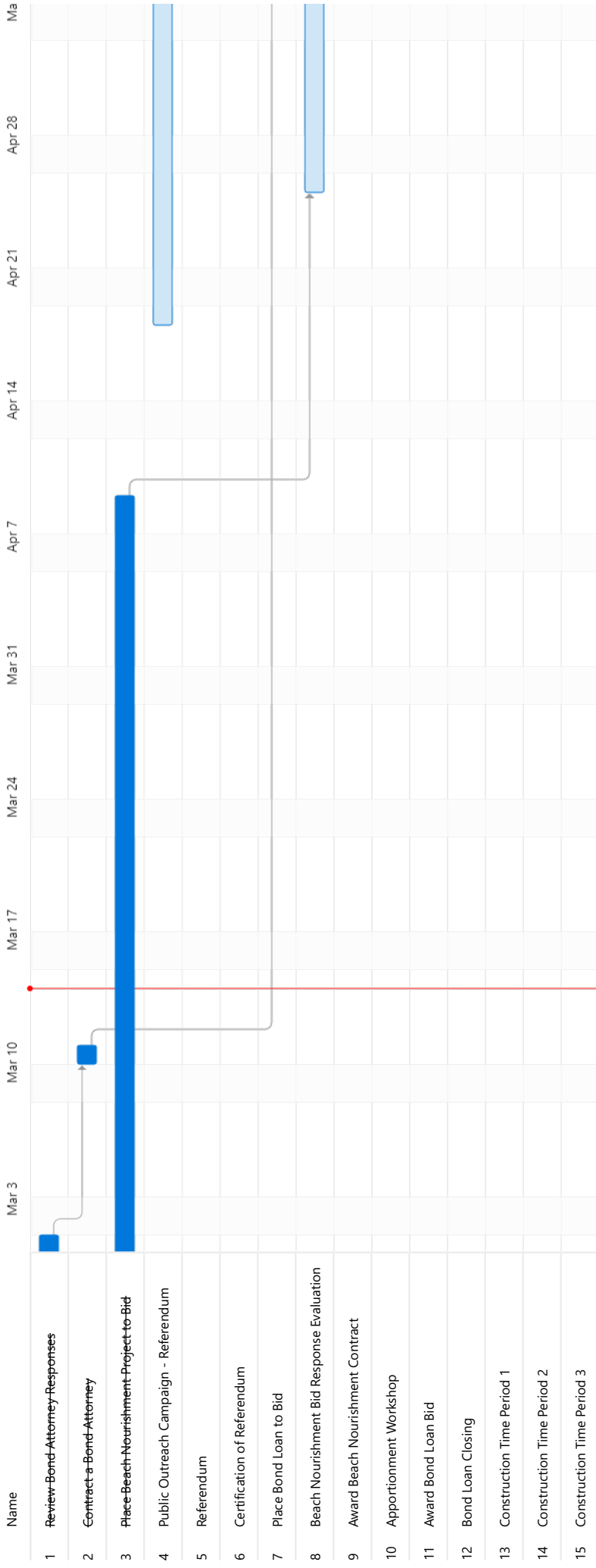
Beach Nourishment 2024
 Daniel Munt

Task number	Name	Start	Duration	Finish	Complete	Depends on	Dependents (after)
1	Review Bond Attorney Responses	1/22/2024	30 days	3/1/2024	Y		2FS
2	Contract a Bond Attorney	3/11/2024	1 day	3/11/2024	Y	1FS	7FS
3	Place Beach Nourishment Project to Bid	3/1/2024	28 days	4/9/2024	Y		8FS
4	Public Outreach Campaign - Referendum	4/19/2024	22 days	5/20/2024			
5	Referendum	5/21/2024	1 day	5/21/2024			7FS, 6FS
6	Certification of Referendum	5/22/2024	14 days	6/10/2024		5FS	
7	Place Bond Loan to Bid	5/22/2024	30 days	7/2/2024		2FS, 5FS	11FS
8	Beach Nourishment Bid Response Evaluation	4/26/2024	20 days	5/23/2024		3FS	9FS
9	Award Beach Nourishment Contract	5/24/2024	1 day	5/24/2024		8FS	13FS, 14FS, 15FS
10	Apportionment Workshop	6/20/2024	1 day	6/20/2024			
11	Award Bond Loan Bid	7/3/2024	15 days	7/23/2024		7FS	12FS
12	Bond Loan Closing	7/24/2024	20 days	8/20/2024		11FS	
13	Construction Time Period 1	10/1/2024	67 days	1/1/2025		9FS	
14	Construction Time Period 2	1/1/2025	60 days	3/25/2025		9FS	
15	Construction Time Period 3	5/15/2025	60 days	8/6/2025		9FS	

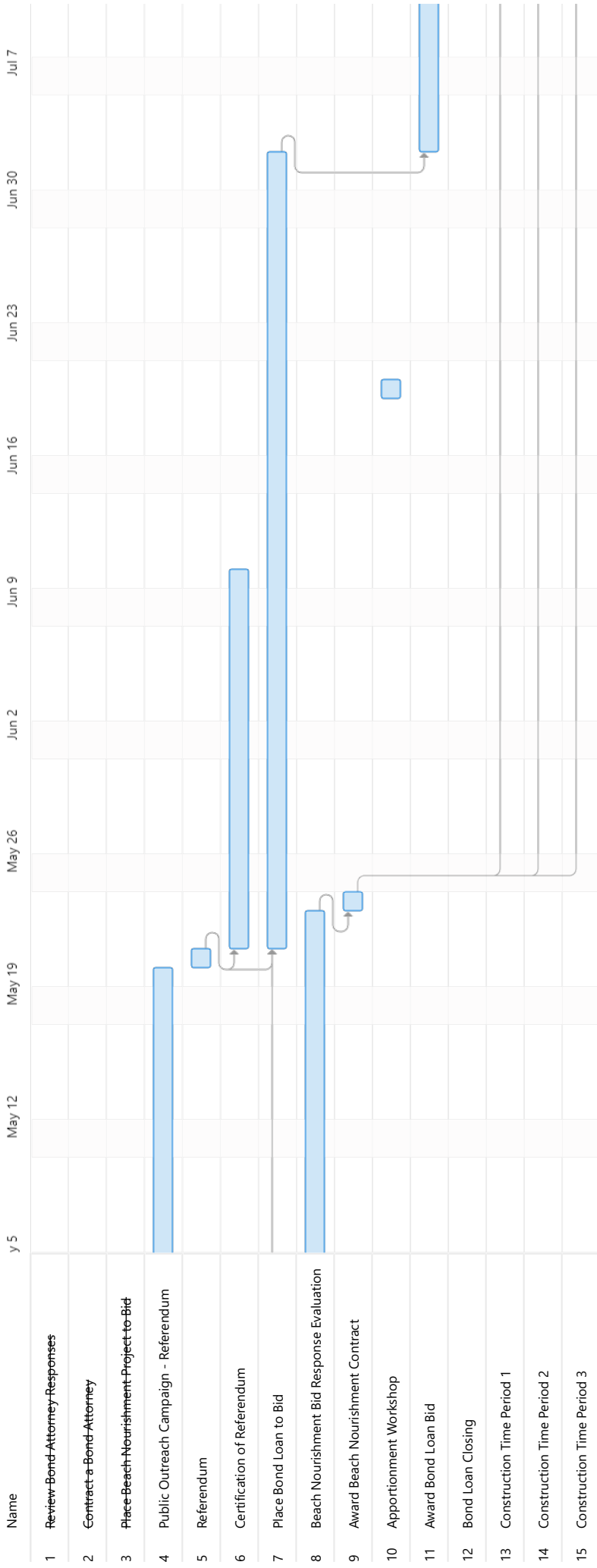
Beach Nourishment 2024

Name	Assigned to	Start	Finish	% Complete	Jan 14	Jan 21	Jan 28	Feb 4	Feb 11	Feb 18	Feb 25
1	Review Bond Attorney Responses	1/22/2024	3/1/2024	100							
2	Contract a Bond Attorney	3/11/2024	3/11/2024	100							
3	Place Beach Nourishment Project to Bid	3/1/2024	4/9/2024	100							
4	Public Outreach Campaign - Referendum	4/19/2024	5/20/2024	0							
5	Referendum	5/21/2024	5/21/2024	0							
6	Certification of Referendum	5/22/2024	6/10/2024	0							
7	Place Bond Loan to Bid	5/22/2024	7/2/2024	0							
8	Beach Nourishment Bid Response Evaluation	4/26/2024	5/23/2024	0							
9	Award Beach Nourishment Contract	5/24/2024	5/24/2024	0							
10	Apportionment Workshop	6/20/2024	6/20/2024	0							
11	Award Bond Loan Bid	7/3/2024	7/23/2024	0							
12	Bond Loan Closing	7/24/2024	8/20/2024	0							
13	Construction Time Period 1	10/1/2024	1/1/2025	0							
14	Construction Time Period 2	1/1/2025	3/25/2025	0							
15	Construction Time Period 3	5/15/2025	8/6/2025	0							

Beach Nourishment 2024



Beach Nourishment 2024



Beach Nourishment 2024

Name	Jul 14	Jul 21	Jul 28	Aug 4	Aug 11	Aug 18	Aug 25	Sep 1	Sep 8
1 Review Bond Attorney Responses									
2 Contract a Bond Attorney									
3 Place Beach Nourishment Project to Bid									
4 Public Outreach Campaign - Referendum									
5 Referendum									
6 Certification of Referendum									
7 Place Bond Loan to Bid									
8 Beach Nourishment Bid Response Evaluation									
9 Award Beach Nourishment Contract									
10 Apportionment Workshop									
11 Award Bond Loan Bid									
12 Bond Loan Closing									
13 Construction Time Period 1									
14 Construction Time Period 2									
15 Construction Time Period 3									

Beach Nourishment 2024

Name	Sep 15	Sep 22	Sep 29	Oct 6	Oct 13	Oct 20	Oct 27	Nov 3	Nov 10	Nov 17
1 Review Bond Attorney Responses										
2 Contract a Bond Attorney										
3 Place Beach Nourishment Project to Bid										
4 Public Outreach Campaign - Referendum										
5 Referendum										
6 Certification of Referendum										
7 Place Bond Loan to Bid										
8 Beach Nourishment Bid Response Evaluation										
9 Award Beach Nourishment Contract										
10 Apportionment Workshop										
11 Award Bond Loan Bid										
12 Bond Loan Closing										
13 Construction Time Period 1										
14 Construction Time Period 2										
15 Construction Time Period 3										

Beach Nourishment 2024

Name	Nov 24	Dec 1	Dec 8	Dec 15	Dec 22	Dec 29	Jan 5 2025	Jan 12	Jan 19
1 Review Bond Attorney Responses									
2 Contract a Bond Attorney									
3 Place Beach Nourishment Project to Bid									
4 Public Outreach Campaign - Referendum									
5 Referendum									
6 Certification of Referendum									
7 Place Bond Loan to Bid									
8 Beach Nourishment Bid Response Evaluation									
9 Award Beach Nourishment Contract									
10 Apportionment Workshop									
11 Award Bond Loan Bid									
12 Bond Loan Closing									
13 Construction Time Period 1									
14 Construction Time Period 2									
15 Construction Time Period 3									

Beach Nourishment 2024

Name	Jan 26	Feb 2	Feb 9	Feb 16	Feb 23	Mar 2	Mar 9	Mar 16	Mar 23	Mar
1 Review Bond Attorney Responses										
2 Contract a Bond Attorney										
3 Place Beach Nourishment Project to Bid										
4 Public Outreach Campaign - Referendum										
5 Referendum										
6 Certification of Referendum										
7 Place Bond Loan to Bid										
8 Beach Nourishment Bid Response Evaluation										
9 Award Beach Nourishment Contract										
10 Apportionment Workshop										
11 Award Bond Loan Bid										
12 Bond Loan Closing										
13 Construction Time Period 1										
14 Construction Time Period 2										
15 Construction Time Period 3										

Beach Nourishment 2024

Name	30	Apr 6	Apr 13	Apr 20	Apr 27	May 4	May 11	May 18	May 25	Jun 1
1 Review Bond Attorney Responses										
2 Contract a Bond Attorney										
3 Place Beach Nourishment Project to Bid										
4 Public Outreach Campaign - Referendum										
5 Referendum										
6 Certification of Referendum										
7 Place Bond Loan to Bid										
8 Beach Nourishment Bid Response Evaluation										
9 Award Beach Nourishment Contract										
10 Apportionment Workshop										
11 Award Bond Loan Bid										
12 Bond Loan Closing										
13 Construction Time Period 1										
14 Construction Time Period 2										
15 Construction Time Period 3										



Beach Nourishment 2024

Name	Jun 8	Jun 15	Jun 22	Jun 29	Jul 6	Jul 13	Jul 20	Jul 27	Aug 3
1 Review Bond Attorney Responses									
2 Contract a Bond Attorney									
3 Place Beach Nourishment Project to Bid									
4 Public Outreach Campaign - Referendum									
5 Referendum									
6 Certification of Referendum									
7 Place Bond Loan to Bid									
8 Beach Nourishment Bid Response Evaluation									
9 Award Beach Nourishment Contract									
10 Apportionment Workshop									
11 Award Bond Loan Bid									
12 Bond Loan Closing									
13 Construction Time Period 1									
14 Construction Time Period 2									
15 Construction Time Period 3									

Beach Nourishment 2024

Name	Aug 10	Aug 17	Aug 24	Aug 31	Sep 7	Sep 14															
1 Review Bond Attorney Responses																					
2 Contract a Bond Attorney																					
3 Place Beach Nourishment Project to Bid																					
4 Public Outreach Campaign - Referendum																					
5 Referendum																					
6 Certification of Referendum																					
7 Place Bond Loan to Bid																					
8 Beach Nourishment Bid Response Evaluation																					
9 Award Beach Nourishment Contract																					
10 Apportionment Workshop																					
11 Award Bond Loan Bid																					
12 Bond Loan Closing																					
13 Construction Time Period 1																					
14 Construction Time Period 2																					
15 Construction Time Period 3																					



BIWEEKLY UPDATE

SUBJECT

Captiva Bayside Adaptation Plan

DATE

April 4, 2024

FROM

Nicole Sharp

TO

Daniel Munt, Executive Director, CEPD

Task 1: Kick off and Project Steering Committee

- Hosted kick-off meeting within the first month of the project, completed 3/8/24.
- Convene a Steering Committee, complete.
 - Welcome email and meeting poll sent 4/2/24.
- Schedule monthly meetings with CEPD, complete.
 - Scheduled for the second Friday of every month at 1pm.
 - First meeting scheduled for 4/12/24.

Task 2: Acquire Background Data

- Internal team kick off meeting, completed 3/8/24.
- Identification of most recent LIDAR data, complete.
- Review of LIDAR and update seawall data, complete.
- Identification of data needs, in progress.
- Review of bathymetry data, in progress.
- Compilation of bayside shoreline metrics, in progress.
- Online public GIS mapping, in progress.

Task 3: Public Private Implementation Analysis

- Phase 1 legal memo, reviewed.
- List of potential adaptation project types for analysis, reviewed.
- Bayside shoreline property metrics, in progress.
- List of potential policies, in progress.

Task 4: Adaptation Plan

- Outline plan contents and strategy list, in progress.

Task 5: Public Outreach Meetings

- Create a resident survey and CEPD website content to assist with data collection and community engagement, complete.
- Set dates for four public outreach meetings, complete.
- Send out Public Outreach Meeting 1 invitation and survey, in progress, scheduled for 4/23/24.
- Prepare meeting presentation, in progress.

Task 6: Engineering Report with Drawings

- Six preliminary locations identified.



Content for FDEP Exhibit A Progress Report Form- SUBMIT BY APRIL 20th

Task 1: Pre-Design Study

Progress for this reporting period: The project team successfully hosted a project kick-off meeting with the Captiva Erosion Prevention District (CEPD) and convened a Steering Committee. Preparation for the first public meeting and steering committee meeting has begun. The data collection process is in progress and on schedule. The potential strategies for the Adaptation Plan are in development. Task 1 is on track for completion by the end of September 2024.

Identify delays or problems encountered: None.

Task 2: Design

Progress for this reporting period: Public engagement materials were developed to inform the design process. Potential locations for the design concepts and drawings were preliminarily identified for discussion with stakeholders. Task 2 is on track for completion by the end of February 2025.

Identify delays or problems encountered: None.

Completion Status for Tasks:

Indicate the completion status for the following tasks, if included in the Grant Work Plan. For construction, the estimated completion percentage should represent the work being funded under this Agreement.

Design (Plans/Submittal): 30% , 60% , 90% , 100%

Permitting (Completed): Yes , No