

December Monthly CEPD Board Meeting



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Board Meeting Agenda

Date: Monday December 13th, 2021

Time: 1:00 P.M.

Location: 15951 Captiva Drive, Captiva, Florida 33924
Tween Waters Inn, Ding Darling Room

Via Zoom: <https://us02web.zoom.us/j/82389054706>

Webinar ID: 823 8905 4706

Telephone: +1 646 558 8656

1. Call to Order

2. Roll Call

3. Approval of Minutes

November 8th, 2021 Board Meeting

4. Public Comments – Limit 3 minutes per person

5. Financial Reports

November Financials

6. Old Business

A. Project Update

B. Board Vacancy

C. Ratifying Past Meetings

1) Carolyn Weaver

2) State Lobbyist Proposal

3) SCCF Invoice

4) Board Meetings and Workshops 2022

5) Lee County Interlocal Agreement

6) Coastal Resiliency/Plan with Aptim

7. New Business

Organization of the Board

8. Administrative Report

A. Upcoming Workshop Meetings – 12/16, 1/6. 1/13

B. Upcoming FSBPA Conference

C. Update on Bonita Springs Visit

D. Lobbyist Update

E. Project Completion Celebration

9. Commissioners' Comments

10. Adjournment

In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring any additional reasonable accommodation to participate in this meeting should call the CEPD office at phone 239.472.2472 or email a written request to mycepd@mycepd.com. One or more elected or appointed local government officials, including but not limited to the Captiva Erosion Prevention District, maybe in attendance at this meeting. Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the CEPD to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense.



Captiva Erosion Prevention District
November Board Meeting
Monday, November 8th, 2021
CEPD Office
11513 Andy Rosse Lane #4
Captiva, Florida 33924
Public Attendance via Zoom

1. Call to Order

- Chairman Miville called to order the October Board meeting of the Captiva Erosion Prevention District (CEPD) at approximately 1:00 pm on November 8, 2021. He called a moment of silence for the passing of Secretary Kaiser.

2. Roll Call

- Chairman Miville asked Executive Director Nelson if it was necessary to ask the commissioners every time if they wanted to appear remotely. Executive Director Nelson told him it was protocol and had to be followed. With that, Chairman Miville asked if there were any commissioners asking to appear remotely. Vice Chairman Silvia asked to appear remotely. Chairman Miville made the motion and Vice Chairman Silvia seconded that motion. Discussion was invited and vote was held. The motion passed unanimously
 - In favor: Chairman Miville, Treasurer Pyle, Vice Chairman Silvia
- The following persons were in attendance:
 - CEPD Commissioners:
 - Seat 1, Rene Miville, Chairman
 - Seat 2, Richard Pyle, Treasurer
 - Seat 3, John Silvia, Vice Chairman
 - CEPD Staff:
 - Jennifer Nelson, Executive Director
 - Daniel Munt, Technical Policy Director
 - Lindsey Ford, Legislative Administrative Aide
 - James Elston, Administrative Director
 - Laura Pegler, Communications Director
 - Ralf Brookes, CEPD Attorney
 - CEPD Engineers:
 - Nicole Sharp, APTIM

- Dr. Samantha Dancheck, APTIM
- SCCF
 - Ryan Orgera, CEO
- Lee County
 - Steve Boutelle
- Public
 - James Byrd

3. Approval of Minutes

- October 11th, 2021 Board Meeting,
 - Treasurer Pyle motioned to dispense the reading of and to approve the minutes of the October 11th, 2021 Board meeting. Vice Chairman Silvia seconded the motion. Discussion was invited. A vote was held, and the motion passed unanimously.
 - In Favor: Treasurer Pyle, Chairman Miville, Vice Chairman Silvia
 - Not Present: Commissioner Mullins

4. Changes to the Agenda

- Treasurer Pyle made a motion to discuss the SCCF invoice. Vice Chairman Silvia seconded that motion. It was moved to be discussed right after public comments. A vote was held and passed two to one.
 - In Favor: Vice Chairman Silvia, Treasurer Pyle
 - Opposed: Chairman Miville
 - Not Present: Commissioner Mullins

5. Public Comments – Limit 3 minutes per person

- Public comment was invited.
- No public comments
- Mike Campbell asked Attorney Ralph Brooks if the public could attend the meeting if a physical quorum was not met. Attorney Brookes said that they are allowed to be present since there is no law saying there must be a physical quorum. He said that if something had to be voted on that is the only thing that will need to be changed without the physical quorum present. At that point they will have to ratify it at the next meeting.

6. SCCF Invoice

- Chairman Miville expressed his concern with the SCCF invoice we received for relocating the turtle nests for our beach renourishment project. After we received the invoice, he asked Executive Director Nelson to have Ryan Orgera send over some clarification to what all the charges were. Chairman Miville then stated that after some back and forth conversation, Ryan agreed to take \$21,000 off the invoice. The CEPD Accountant however, sent a check for the full amount before getting the approval of Director Nelson. The issue now is that Chairman Miville wants to pay the second amount

submitted by SCCF that reflects the \$21,000 difference and Treasurer Pyle thinks we need to pay the original amount submitted by SCCF and made a motion to pay the original part of the invoice of \$66,970 and Vice Chairman Silvia seconded that motion. Vice Chairman Silvia then asked what the approval system is for paying invoices, since the accountant paid even though there were some questions on the invoice. Executive Director Nelson said that on 10/20/21, Treasurer Pyle approved the invoices, but she did not. She spoke to Chairman Miville, and he did not want it paid until there was clarifications on the charges. She also said that moving forward, Chairman Miville would like to be added on all approvals for invoices, which will have to be done on at a later date, for the chain of approvals already set in place. Ryan Orgera stated that the price of the total invoice was within the parameters of the original estimated cost. It was actually \$19,730 under the maximum amount that the budget listed. Vice Chairman Silvia said his concern was that the SOP was not followed by the accountant sending a check without the approval of Executive Director Nelson. He asked how we could avoid this happening again. Executive Director Nelson said she was going to follow up with the accountant to make sure that he follows the SOP and understands it. She also stated that this was the first time this has happened since she has been with CEPD and felt this was just a one off. Continuing the conversation, Chairman Miville wanted to pay the lesser of the invoices from Ryan and have a workshop to go over what the invoice included. Vice Chairman Silvia asked what the original estimate was and attorney Ralph Brookes showed that the estimate was between \$120,000-\$176,700 and the total they charged us was \$157,000. The motion to pay the original invoice of \$157,000 (this check in question that was already sent was for \$66,970 of that total) was voted on. It passed two to one.

- In Favor: Vice Chairman Silvia, Treasurer Pyle
- Opposed: Chairman Miville
- Not Present: Commissioner Mullins

7. Financial Reports

- October Financials
 - Treasure Pyle gave an update on the budget. He stated we are where we should be, but it looks less due to the parking lot being closed and us losing revenue for the month of October from the closure. Other than that, he then said after reviewing the financials everything looked good and there were no surprises. The commissioners then discussed that there are now 7 employees versus the previous 2 contracted employees. Executive Director Nelson went over the part time parking lot attendants and how she has been utilizing them to empty the storage unit we had for over three years, since the parking lot has been closed. Closing the unit will save us \$319.64 a month. Over the course of three years, we have paid \$11,507.04 for that storage unit.

8. Old Business

- Beach Nourishment Update

- Technical Director Munt gave his beach renourishment update. He mentioned how the project was winding down and the expected dates of the last beach fill was November 11th, as well as the opening of Alison Hagerup parking lot by the week of Thanksgiving. Chairman Miville asked why we were planting the sea oats in the winter months where there is drought. He asked about the pods and if they had glycerin in them. Daniel Munt let him know they did contain the glycerin. He then concluded his update by going over the signs we had put up to keep people out of the dunes at all 96 beach access points.

9. New Business

- Board Vacancy
 - Administrative Director James Elston went over the rules and procedures for filling the vacancy for an empty commissioner seat. Chairman Miville asked if we just had to use the NEWS Press to mention the vacancy. Administrator Elston said that was just the paper he had reached out to since we had worked with them in the past. Vice Chairman Silvia asked about voting to hire the new secretary and attorney Ralph Brooks stated they would have to do a majority vote that was public. The commissioners present decided they wanted to start putting the ad in the paper now and continue with interviews until December 31, 2021. Then the commissioners will vote at the first board meeting in January 2022. Vice Chairman Silvia asked if we must let the candidates know that they must attend so many board meetings a year to keep quorum. Executive Director Nelson stated that we made a new application to let the applicants know about attendance policies. Policy Director Munt stated that as policy, the commissioners are expected to attend all 12 meetings to make sure they have a physical quorum.
- Confirm Board Meeting and Workshop Dates
 - The screen was shared to show the list of board meetings and workshops set up for the 2022 year. A motion was made by Treasurer Pyle to approve the proposed meeting schedule. Vice Chairman Silvia seconded that motion. A vote was held and passed unanimously.
 - In Favor: Chairman Miville, Vice Chairman Silvia, Treasurer Pyle
 - Not Present: Commissioner Mullins
- Lee County Interlocal Agreement
 - Chairman Miville was concerned that the numbers given for this agreement were off due to the attendance of people due to what was going on in the economy during a recession. His thoughts were that we would not get the amount of money we should receive due to those numbers. He wanted to know what we could do to correct that. Steve Boutelle from the county spoke and said that he didn't have an answer because those are policies set up by the county commissioners. He said that we would have to add a clause to the agreement to make any possible changes. Executive Director Nelson mentioned we could sign the agreement and add an addendum that the board of county commissioners

would have to agree to. A motion was made by Chairman Miville to approve the Interlocal Agreement with Lee County for the cost share of the of the project, with notification of a potential amendment. Treasurer Pyle seconded that motion. A vote was held, and the motion passed unanimously.

- In Favor: Chairman Miville, Vice Chairman Silvia, Treasurer Pyle
- Not Present: Commissioner Mullins

- Coastal Resiliency/Plan with APTIM

- Dr. Samantha Dancheck went over her background and went over resiliency plans with adaptation to climate change and return on investment. Looking at natural resources and infrastructure on islands and how to get the funding in federal, state, and local levels. They will help with the resources we have as well as figuring out our vulnerabilities, computing risks and help figure out what we want to do in the short and long term. Chairman Miville asked if they could give us a contract that would specify what all they were going to do for us as well as a time frame. Dr. Dancheck said they are going to make sure our studies are cost effective and get reliable solutions that aren't drug out for a long period of time. Nicole Sharp said that they have reviewed the vulnerability study and they would go off of what the community panel have already done, and they would collaborate along the way, making sure to keep an open dialogue. She also said it would take about 2-3 months to nail down the proposal, making sure to list all key components we want to see in there. The main thing is that it is cheaper to plan and adapt now then to respond later to sea level rise and climate change. To end this part of the meeting, Chairman Miville and Nicole Sharp went over the costs and specifics of getting rope and posts to keep people off the dunes. Nicole said we came under budget because we didn't have to do sea turtle relocation troling and we didn't have to do any sediment remediation. Nicole said she was going to look to add a change order with Great Lakes to get a quote on pricing for adding the roped off areas around the dunes.

10. Administrative Report

- Dredge Boat Ride
 - Executive Director Nelson went over the successful dredge boat ride with state representatives. This was to educate them on the project and for them to see how beneficial it is. They also had a great discussion about the water/sewer connectivity.
- Annual Economist Study
 - Executive Director Nelson said in 2022 we are going to propose to do annually rather than every eight years so that we have more of a baseline.
- Abstract FSBPA Tech Conference
 - Executive Director Nelson went over the upcoming conference that Daniel Munt and Nicole Sharp were going to present at. They are going to go over the projects before and after.
- Executive Director Performance Review
 - Executive Director Nelson stated that her and Policy Director Daniel Munt are due for reviews and asked for clarification on how they will be reviewed.

11. Commissioner's Comments

- Chairman Miville had a suggestion for video briefs on social media. This will help the locals to understand what we do and give them fun/helpful tips. He went over this with Communications Director Pegler and she agreed it would be a good idea for the people to get to know us and what we do.

12. Adjournment

- Chairman Miville moves to adjourn the meeting. Treasurer Pyle seconds the motion. The meeting was adjourned.

Captiva Erosion Prevention District
 General Fund - Budget Performance Summary
 For the Two Months Ended November 30, 2021

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
	Actual - November '21	Budget - November '21	Actual - November '20	Budget - November '20	Actual YTD	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense									
Income									
Ad Valorem Tax	\$ 187,408.85	\$ 54,245.75	\$ 175,236.77	\$ 55,246.50	\$ 187,482.10	\$ 108,491.50	\$ 78,990.60	\$ 650,949.00	\$ 463,466.90
Interest Income	4.96	12.50	2.65	125.00	12.07	25.00	(12.93)	150.00	137.93
Other Income	1,263.75	416.67	1,400.00	312.50	6,890.00	833.33	6,056.67	5,000.00	(1,890.00)
Total Income	188,677.56	54,674.92	176,639.42	55,684.00	194,384.17	109,349.83	85,034.34	656,099.00	461,714.83
Expense									
Administrative Expenses	22,238.20	7,312.50	1,828.08	4,541.67	38,853.73	14,625.00	(24,228.73)	87,750.00	48,896.27
Cost of Collecting Ad Valorem	438.72	1,625.00	3,504.73	1,375.00	4,924.54	3,250.00	(1,674.54)	19,500.00	14,575.46
Wages	11,568.64	14,666.67	3,797.50	10,041.67	17,228.56	29,333.33	12,104.77	176,000.00	158,771.44
Professional Fees	2,387.50	3,416.67	0.00	3,000.00	5,158.75	6,833.33	1,674.58	41,000.00	35,841.25
Reserves Transfer	7,037.50	7,037.50	7,037.50	7,037.50	14,075.00	14,075.00	0.00	84,450.00	70,375.00
Total Expense	43,670.56	34,058.33	16,167.81	25,995.84	80,240.58	68,116.67	(12,123.91)	408,700.00	328,459.42
Net Income	<u>\$ 145,007.00</u>	<u>\$ 20,616.58</u>	<u>\$ 160,471.61</u>	<u>\$ 29,688.16</u>	<u>\$ 114,143.59</u>	<u>\$ 41,233.17</u>	<u>\$ 72,910.42</u>	<u>\$ 247,399.00</u>	<u>\$ 133,255.41</u>

Captiva Erosion Prevention District
General Fund - Budget Performance Detail
For the Two Months Ended November 30, 2021

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
	Actual - November '21	Budget - November '21	Actual - November '20	Budget - November '20	Actual YTD	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense									
Income									
Ad Valorem Tax	187,408.85	54,245.75	175,236.77	55,246.50	187,482.10	108,491.50	78,990.60	650,949.00	463,466.90
Interest Income	4.96	12.50	2.65	125.00	12.07	25.00	(12.93)	150.00	137.93
Other Income	1,263.75	416.67	1,400.00	312.50	6,890.00	833.33	6,056.67	5,000.00	(1,890.00)
Total Income	188,677.56	54,674.92	176,639.42	55,684.00	194,384.17	109,349.83	85,034.34	656,099.00	461,714.83
Expense									
Administrative Expenses									
Advertising	1,728.88	833.33	0.00	250.00	2,752.75	1,666.67	(1,086.08)	10,000.00	7,247.25
Bank Service Charges	227.12	83.33	0.00	25.00	561.40	166.67	(394.73)	1,000.00	438.60
Board Meeting Expenses	0.00	83.33	0.00	83.33	0.00	166.67	166.67	1,000.00	1,000.00
Copier Lease Expense	0.00	62.50	0.00	75.00	109.56	125.00	15.44	750.00	640.44
Dues and Subscriptions	1,036.00	416.67	0.00	375.00	1,705.00	833.33	(871.67)	5,000.00	3,295.00
General Insurance	11,745.00	583.33	0.00	375.00	21,481.00	1,166.67	(20,314.33)	7,000.00	(14,481.00)
Newsletter Expense	0.00	500.00	0.00	150.00	0.00	1,000.00	1,000.00	6,000.00	6,000.00
Office Expense	1,739.03	1,666.67	318.65	375.00	2,893.56	3,333.33	439.77	20,000.00	17,106.44
Postage	27.10	41.67	0.00	83.33	27.10	83.33	56.23	500.00	472.90
Rent Expense	1,511.03	1,250.00	980.13	1,166.67	3,020.99	2,500.00	(520.99)	15,000.00	11,979.01
Repairs	0.00	83.33	0.00	125.00	0.00	166.67	166.67	1,000.00	1,000.00
Telephone	257.01	208.33	50.50	166.67	540.97	416.67	(124.30)	2,500.00	1,959.03
Travel and Per Diem	2,664.63	625.00	0.00	625.00	3,431.27	1,250.00	(2,181.27)	7,500.00	4,068.73
Utilities	268.01	208.33	0.00	166.67	536.02	416.67	(119.35)	2,500.00	1,963.98
Website & Computer Maintenance	1,034.39	666.67	478.80	500.00	1,794.11	1,333.33	(460.78)	8,000.00	6,205.89
Total Administrative expenses	22,238.20	7,312.50	1,828.08	4,541.67	38,853.73	14,625.00	(24,228.73)	87,750.00	48,896.27
Wages and Professional Fees									
Wages	11,568.64	14,666.67	3,797.50	10,041.67	17,228.56	29,333.33	12,104.77	176,000.00	158,771.44
Professional Fees	2,387.50	3,416.67	0.00	3,000.00	5,158.75	6,833.33	1,674.58	41,000.00	35,841.25
Total Legal and Professional Fees	13,956.14	18,083.33	3,797.50	13,041.67	22,387.31	36,166.67	13,779.36	217,000.00	194,612.69
Cost of Collecting Ad Valorem									
Property Tax Appraiser Fees	0.00	458.33	0.00	333.33	4,485.82	916.67	(3,569.15)	5,500.00	1,014.18
Tax Collector Commissions	438.72	1,166.67	3,504.73	1,041.67	438.72	2,333.33	1,894.61	14,000.00	13,561.28
Total Cost of Collecting Ad Valorem	438.72	1,625.00	3,504.73	1,375.00	4,924.54	3,250.00	(1,674.54)	19,500.00	14,575.46
Reserves									
Operating Reserves Transfers	7,037.50	7,037.50	7,037.50	7,037.50	14,075.00	14,075.00	0.00	84,450.00	70,375.00
Total Expense	43,670.56	34,058.33	16,167.81	25,995.84	80,240.58	68,116.67	(12,123.91)	408,700.00	328,459.42
Net Income	\$ 145,007.00	\$ 20,616.58	\$ 160,471.61	\$ 29,688.16	\$ 114,143.59	\$ 41,233.17	\$ 72,910.42	\$ 247,399.00	\$ 133,255.41

11:51 AM
 12/6/2021
 Prepared: JS

Captiva Erosion Prevention District
 Capital Projects Fund - Budget Performance Summary
 For the Two Months Ended November 30, 2021

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
	Actual - November '21	Budget - November '21	Actual - November '20	Budget - November '20	YTD Actual	YTD Budget	YTD Variance	Tentative Budget	Residual Budget
Ordinary Income/Expense									
Income									
Grant Income	\$ 275,584.34	\$ 932,250.00	\$ -	\$ 77,035.50	\$ 275,584.34	\$ 1,864,500.00	\$ (1,588,915.66)	\$ 11,187,000.00	\$ 10,911,415.66
Interest Income	223.97	2,250.00	16.06	2,083.33	624.64	4,500.00	(3,875.36)	27,000.00	26,375.36
Other Miscellaneous Income	0.00	83.33	0.00	0.00	0.00	166.67	(166.67)	1,000.00	1,000.00
Parking Lot Revenue	11,420.00	70,833.33	56,150.74	41,666.67	11,780.00	141,666.67	(129,886.67)	850,000.00	838,220.00
Reserves - General	7,037.50	7,037.50	7,037.50	7,220.83	14,075.00	14,075.00	0.00	84,450.00	70,375.00
Special Assessments	0.00	0.00	115,040.61	25,416.67	0.00	0.00	0.00	0.00	0.00
Total Income	294,265.81	1,012,454.17	178,244.91	153,423.00	302,063.98	2,024,908.33	(1,722,844.35)	12,149,450.00	11,847,386.02
Expense									
General Expenses	1,191.39	5,083.33	1,723.00	4,625.00	2,381.70	10,166.67	7,784.97	61,000.00	58,618.30
Parking Lot	4,142.17	17,062.50	6,236.47	6,350.00	9,649.81	34,125.00	24,475.19	204,750.00	195,100.19
Wages	20,765.99	23,512.50	0.00	9,833.33	33,163.59	47,025.00	13,861.41	282,150.00	248,986.41
Professional Fees	8,887.50	15,416.67	3,797.50	15,666.67	13,158.75	30,833.33	17,674.58	185,000.00	171,841.25
Renourishment 2021/2022	121,557.34	1,168,790.42	0.00	17,455.33	5,941,867.34	2,337,580.83	(3,604,286.51)	14,025,485.00	8,083,617.66
Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	156,544.39	1,229,865.42	11,756.97	53,930.33	6,000,221.19	2,459,730.83	(3,540,490.36)	14,758,385.00	8,758,163.81
Net Income	\$ 137,721.42	\$ (217,411.25)	\$ 166,487.94	\$ 99,492.67	\$ (5,698,157.21)	\$ (434,822.50)	\$ (5,263,334.71)	\$ (2,608,935.00)	\$ 3,089,222.21

Captiva Erosion Prevention District
 Capital Projects Fund - Budget Performance Detail
 For the Two Months Ended November 30, 2021

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
	Actual - November '21	Budget - November '21	Actual - November '20	Budget - November '20	YTD Actual	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense									
Income									
Grant Income - Local	\$ 275,584.34	\$ 488,083.33	\$ -	\$ 72,368.83	\$ 275,584.34	\$ 976,166.67	\$ (700,582.33)	\$ 5,857,000.00	\$ 5,581,415.66
Grant Income - State	0.00	344,166.67	0.00	4,666.67	0.00	688,333.33	(688,333.33)	4,130,000.00	4,130,000.00
Grant Income - Federal (FEMA)	0.00	100,000.00	0.00	0.00	0.00	200,000.00	(200,000.00)	1,200,000.00	1,200,000.00
Interest Income	223.97	2,250.00	16.06	2,083.33	624.64	4,500.00	(3,875.36)	27,000.00	26,375.36
Other Miscellaneous Revenues	0.00	83.33	0.00	0.00	0.00	166.67	(166.67)	1,000.00	1,000.00
Parking Lot Revenue	11,420.00	70,833.33	56,150.74	41,666.67	11,780.00	141,666.67	(129,886.67)	850,000.00	838,220.00
General Reserves	7,037.50	7,037.50	7,037.50	7,220.83	14,075.00	14,075.00	0.00	84,450.00	70,375.00
Special Assessments Principal	0.00	0.00	115,040.61	25,416.67	0.00	0.00	0.00	0.00	0.00
Total Income	294,265.81	1,012,454.17	178,244.91	153,423.00	302,063.98	2,024,908.33	(1,722,844.35)	12,149,450.00	11,847,386.02
Expense									
Advertising	0.00	833.33	0.00	250.00	0.00	1,666.67	1,666.67	10,000.00	10,000.00
Dues & Subscriptions	0.00	416.67	500.00	375.00	0.00	833.33	833.33	5,000.00	5,000.00
Bank Service Charges	0.00	83.33	0.00	25.00	0.00	166.67	166.67	1,000.00	1,000.00
Cost of Assessment Collections	0.00	83.33	242.88	83.33	0.00	166.67	166.67	1,000.00	1,000.00
Insurance	0.00	583.33	0.00	375.00	0.00	1,166.67	1,166.67	7,000.00	7,000.00
Office Expenses	0.00	1,666.67	0.00	2,350.00	0.00	3,333.33	3,333.33	20,000.00	20,000.00
Rent	1,191.39	1,250.00	980.12	1,000.00	2,381.70	2,500.00	118.30	15,000.00	12,618.30
Storage of records	0.00	166.67	0.00	166.67	0.00	333.33	333.33	2,000.00	2,000.00
Total General Expense	1,191.39	5,083.33	1,723.00	4,625.00	2,381.70	10,166.67	7,784.97	61,000.00	58,618.30
Parking Lot Expenses									
Credit Card Fees	52.91	1,916.67	1,511.68	750.00	1,069.29	3,833.33	2,764.04	23,000.00	21,930.71
Parking Maintenance	100.00	2,916.67	1,450.47	3,033.33	1,835.00	5,833.33	3,998.33	35,000.00	33,165.00
Portable Toilets	3,910.71	7,500.00	0.00	666.67	4,173.21	15,000.00	10,826.79	90,000.00	85,826.79
Signage	0.00	41.67	0.00	150.00	79.88	83.33	3.45	500.00	420.12
Utilities	78.55	83.33	0.00	150.00	78.55	166.67	88.12	1,000.00	921.45
Sales Tax Expense	0.00	4,604.17	3,274.32	1,600.00	2,413.88	9,208.33	6,794.45	55,250.00	52,836.12
Total Parking Lot Expenses	4,142.17	17,062.50	6,236.47	6,350.00	9,649.81	34,125.00	24,475.19	204,750.00	195,100.19
Wages and Professional Fees									
Wages	20,765.99	23,512.50	0.00	9,833.33	33,163.59	47,025.00	13,861.41	282,150.00	248,986.41
Professional Fees	8,887.50	15,416.67	3,797.50	15,666.67	13,158.75	30,833.33	17,674.58	185,000.00	171,841.25
Total Wages and Professional Fees	29,653.49	38,929.17	3,797.50	25,500.00	46,322.34	77,858.33	31,535.99	467,150.00	420,827.66
Renourishment 2021/2022									
Project Expenses	121,557.34	1,168,790.42	0.00	0.00	5,799,897.34	2,337,580.83	(3,462,316.51)	14,025,485.00	8,225,587.66
Turtle Monitoring	0.00	0.00	0.00	17,455.33	141,970.00	0.00	(141,970.00)	0.00	(141,970.00)
Total Renourishment 2021/2022	121,557.34	1,168,790.42	0.00	17,455.33	5,941,867.34	2,337,580.83	(3,604,286.51)	14,025,485.00	8,083,617.66
Debt Service									
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	156,544.39	1,229,865.42	11,756.97	53,930.33	6,000,221.19	2,459,730.83	(3,540,490.36)	14,758,385.00	8,758,163.81
Net Income	137,721.42	(217,411.25)	166,487.94	99,492.67	(5,698,157.21)	(434,822.50)	(5,263,334.71)	(2,608,935.00)	3,089,222.21

CEPD - GENERAL FUND
 Balance Sheet

	<u>November 30, 2021</u>	<u>November 30, 2020</u>
ASSETS		
Current Assets		
Checking/Savings		
BOTI Checking	\$ 441,592.06	\$ 358,518.37
Total Checking/Savings	<u>441,592.06</u>	<u>358,518.37</u>
Other Current Assets		
Due from Capital Projects Fund	26,991.68	-
Total Other Current Assets	<u>26,991.68</u>	<u>-</u>
Total Current Assets	<u>468,583.74</u>	<u>358,518.37</u>
TOTAL ASSETS	<u>\$ 468,583.74</u>	<u>\$ 358,518.37</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Other Current Liabilities		
Due to Capital Projects Fund	-	124,707.22
Total Other Current Liabilities	<u>-</u>	<u>124,707.22</u>
Total Current Liabilities	<u>-</u>	<u>124,707.22</u>
Total Liabilities	-	124,707.22
Equity		
Fund Balance	354,440.15	102,783.98
Net Income	114,143.59	131,027.17
Total Equity	<u>468,583.74</u>	<u>233,811.15</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 468,583.74</u>	<u>\$ 358,518.37</u>

CEPD - CAPITAL PROJECTS FUND
 Balance Sheet

	<u>November 30, 2021</u>	<u>November 30, 2020</u>
ASSETS		
Current Assets		
Checking/Savings		
BOTI Checking	\$ 13,621,581.52	\$ 838,511.36
Fifth Third Pooled Checking	-	4,141.13
Fifth Third Investment Account	1,959,186.74	29,273.65
Fifth Third Treasury Bill #07	418,000.00	418,000.00
Fifth Third Treasury Bill #09	494,000.00	494,000.00
Fifth Third Treasury Bill #22	-	495,000.00
Fifth Third Treasury Bill #98	-	1,380,000.00
Sanibel Captiva Bank - CD	256,161.35	256,033.34
Total Current Assets	<u>16,748,929.61</u>	<u>3,914,959.48</u>
Other Current Assets		
Utility Deposit	300.00	300.00
Due From General Fund	-	124,707.22
Total Other Current Assets	<u>300.00</u>	<u>125,007.22</u>
Total Current Assets	<u>16,749,229.61</u>	<u>4,039,966.70</u>
TOTAL ASSETS	<u>\$ 16,749,229.61</u>	<u>\$ 4,039,966.70</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Due to General Fund	\$ 26,991.68	\$ -
Total Current Liabilities	<u>26,991.68</u>	<u>-</u>
Total Liabilities	<u>26,991.68</u>	<u>-</u>
Equity		
Accumulated Reserves	3,403,102.00	2,602,575.00
Fund Balance	19,017,293.14	1,232,465.86
Net Income	(5,698,157.21)	204,925.84
Total Equity	<u>16,722,237.93</u>	<u>4,039,966.70</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 16,749,229.61</u>	<u>\$ 4,039,966.70</u>

CAPTIVA EROSION PREVENTION DISTRICT RESERVE ACCUMULATIONS FISCAL YEAR ENDING 9/30/2021												
	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22
Beginning Balance	\$ 3,376,887	\$ 3,384,284	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102	\$ 3,403,102
Reserves Transferred In												
Parking Revenue	360	11,780										
Operating Reserves	7,037	7,038										
Increase (Decrease) in Reserves	7,397	18,818	-	-	-	-	-	-	-	-	-	-
Total Accumulated Reserves	\$ 3,384,284	\$ 3,403,102										

SEAT ONE

2021 CAPTIVA EROSION PREVENTION DISTRICT BOARD VACANCY

Seat one applications are currently being accepted by the Captiva Erosion Prevention District Administration Department to fill a Board vacancy. Deadline to apply is December 31, 2021, by close of business. Current term runs through November 2022.

Requirements include:

- Applicant resides on Captiva
- Registered Elector – An applicant for CEPD Commissioner seat appointment must be a registered elector of Captiva.
- A Statement of Financial interest is required.
- Board Members are expected to attend each of the monthly board meetings physically

Please visit the website www.mycepd.com for an application if you have any questions call 1-239-472-2472. Documents to be collected by the Director of Administration: Original signed application and a copy of your voters registration card.

past 24 hours.

Innis is rated the nation's No. 1 receiver in the class 2023 class on the 247Sports composite. The 6-foot, 190-pounder also listed Alabama, Florida, Miami and Ohio State in his top five before picking Oklahoma in August.

Webb, the No. 6 running back on the 247Sports composite, included Georgia and Ohio State in his final three before he announced his decision in July.

Florida announced the hiring of Louisiana coach Billy Napier on Sunday, but it remains to be seen how in-state recruits will respond to his message.

Trinity Christian's Treyaun Webb (3) finds a lane during the first quarter Friday at Trinity Christian Academy in Jacksonville.

COREY PERRINE/FLORIDA TIMES-UNION

Florida had five players decommit during the final two months of Dan Mullen's tenure in Gainesville, including Berkeley Prep senior tight end flipping to Stanford in October and Ocala-Forest athlete Jamarrien Burt "opening up" his recruiting last week.

letic director Blake James being let go two weeks ago.

The Hurricanes have only two in-state commitments — Evans safety Markeith Williams and Bishop Verot athlete Chris Graves — and has not had any player commit since August 11. Miami does not have any commitments from South Florida and its unclear if a coaching change would make a difference before the early signing period in December.

IN BRIEF

AP source: Jaguars' Meyer has no plans to return to college

Urban Meyer has no interest in coaching college football again.

A person familiar with Meyer's thinking said the 57-year-old coach is fully committed to the Jacksonville Jaguars and has no plans to return to college football. The person spoke to The Associated Press on condition of anonymity Tuesday because Meyer has yet to make his plans public.

The NCAA's one-time transfer rule, the burgeoning transfer portal and outside compensation for the use of an athlete's name, image and likeness have altered college football dramatically since Meyer stepped down at Ohio State following the 2018 season.

Meyer shot down speculation about leaving the NFL for Southern California after the Trojans fired coach Clay Helton in September, and his name was immediately linked to Notre Dame on Monday after coach Brian Kelly bolted for LSU. Meyer spent five years (1996-2000) as receivers coach in South Bend, Indiana, and even called the Fighting Irish a "dream job" while he was at Florida in 2008.

The Jaguars (2-9) were traveling cross-country Tuesday to play the Rams (7-4) this weekend.

The Trojans hired Lincoln Riley away from Oklahoma on Monday. Meyer said earlier this season "there's no chance" he would take the USC job. He insisted he's in Jacksonville for the long haul.

Virginia Tech hires Penn State DC Pry as next head coach

Virginia Tech hired Penn State defensive coordinator and former Bud Foster disciple Brent Pry as its next head coach. The school made the announcement Tuesday, saying Pry will be introduced Thursday.

Pry has been with Penn State since 2014, first as co-defensive coordinator before becoming the defensive coordinator in 2016. Penn State has ranked in the top five in defense in the Big Ten every season since he's been there.

He also has a history with the Hokies, having served as a graduate assistant working with the defensive line under coordinator Bud Foster from 1995-97. The Hokies went to bowl games each year.

— Wire reports

EAGLE RIDGE GOLF CLUB 2022 Memberships Available Starting at \$2,900 Special Rates Online Special As low as \$79 before 7:30am Online Special \$40 per person after 3:30pm Expires 12/19/21 Rates Subject to change w/o notice Online Tee Times at playeagleridge.com 14589 Eagle Ridge Dr. Ft. Myers FL, 33912

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SEAT ONE 2021 CAPTIVA EROSION PREVENTION DISTRICT BOARD VACANCY Seat one applications are currently being accepted by the Captiva Erosion Prevention District Administration Department to fill a Board vacancy. Deadline to apply is December 31, 2021, by close of business. Current term runs through November 2022. Requirements include: Applicant resides on Captiva. Registered Elector - An applicant for CEPD Commissioner seat appointment must be a registered elector of Captiva. A Statement of Financial interest is required. Board Members are expected to attend each of the monthly board meetings physically. Please visit the website www.mvcepd.com for an application if you have any questions CALL 7-239-472-2472. Documents to be collected by the Director of Administration: Original signed application and a copy of your voters registration card. James Elyson Director of Administration

Carlson's FlooringAMERICA • Flooring Sales • Design Consultant • Admin Assistant Needed We are looking for a competent Office Assistant to help with the organization and running of the daily administrative operations of the company Inside Sales Position selling flooring to retail customers with terrific growth potential - assisting with product choices and flooring advice. Fax: 239-768-1901 www.carlsonsflooringfortmyers.com

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CAPTIVA EROSION PREVENTION DISTRICT COMMISSIONER APPOINTMENT INFORMATION FORM

This Appointment Information Form, when completed and filed with the CEPD Office, is a PUBLIC RECORD under Chapter 119, Florida Statutes, and, therefore, is open to public inspection by any person.

**YOU ARE RESPONSIBLE TO KEEP THE INFORMATION ON THIS FORM CURRENT.
PLEASE NOTE IF ANY OF THE INFORMATION ON THE APPLICATION IS EXEMPT FROM PUBLIC DISCLOSURE OR CONFIDENTIAL PURSUANT TO STATE OR FEDERAL LAW**

Please Type, if possible (or print clearly) Date: 11/15/2021

Name: WALTER ROBERT PAUL
(Last) (First) (Middle)

Address: (H) 5400 SOUTHSEAS PLANTATION ROAD BEACH HOMES 3
CAPTIVA ISLAND FLORIDA Zip Code 33924

(O) 5400 SOUTHSEAS PLANTATION ROAD
CAPTIVA ISLAND FLORIDA Zip Code 33924

Phone: (H) 727 460 2984 (O) 239 472 7531

Occupation: HOSPITALITY

Employer: TIMBERS RESORTS

Position: OWNERS REPRESENTATIVE SOUTH SEAS ISLAND RESORT How Long: 8.5 YEARS

Education: Highest education level achieved and institutions attended:

Name & Location	Dates Attended	Degrees Earned
FLORIDA INTERNATIONAL UNIVERSITY MIAMI FLORIDA	GRADUATED IN 1982	BS IN HOSPITALITY MANGEMENT

Have you ever held a professional or business license or certificate? Yes ___ No ___

If "Yes", please provide the title, issue date and issuing authority.

License/Certificate Title	Issue Date	Issuing Authority

District for which you are applying: _____

- 1. Are you a registered voter? Yes XXX No ___
- 2. Are you a Captiva Resident? Yes XXX No ___
- 3. Are you currently residing in the District applied for? Yes XXX No ___
- 4. Are you currently serving on another Board, Authority, or Commission? Yes XXX No ___
If yes, what Board, etc. and since when? CAPTIVA COMMUNITY PANEL

Work Experience: PREVIOUS TREASURER AND BOARD MEMBER OF THE CEPD 2013 -2019
BEEN IN THE HOSPITALITY BUSINESS FOR 45 YEARS WITH A MAJOR FOCUS ON RESORTS AND BEACH LOCATIONS

Community Involvement: MEMBER CCA, CCP, AND FORMER CEPD COMMISSIONER

Interests/Activities: ANYTHING OUTDOORS, TRAVELLING

Why do you desire to serve? I AM A FORMER MEMBER OF THE CEPD IN GOOD STANDING AND WOULD LOVE TO SERVE AGAIN I BELIEVE OUR BEACHES ARE OUR GREATEST ASSET

A resume or separate sheet with additional information may be included.

Florida law requires that members of the Board of Commissioners file a financial disclosure form. Would you be willing to file a financial disclosure form? Yes No

Board Members are expected to attend each of the monthly board meetings physically, and at least one briefing meeting (virtually or physically) per month. Board members are also expected to participate in correspondence via email and phone with CEPD staff as necessary.

I understand the responsibilities associated with being a CEPD board member, and I have adequate time to serve.



Signature

NOVEMBER 15 2021

Date

If you have any questions, please call the district office at 239-472-2472. Return this original form to:

Captiva Erosion Prevention District Office, 11513 Andy Rosse Ln, Ste 4, Captiva, FL 33924 or Email applications to jelston@mycepd.com

FOR OFFICIAL USE ONLY	
Interviewed:	Date: _____ Yes _____ No _____
Board Action:	Date: _____

ROBERT (BOB) WALTER

bwaltergm@gmail.com | 727-460-2984

PROFILE

Senior hospitality executive with record of success managing successful and profitable regional hotel operations in company-owned and franchise environments. Advanced through multiple roles with industry-leading hospitality brands. Delivered substantial improvements in KPIs (EBITDA, REVPAR, service metrics, guest loyalty scores, social media ratings, etc.) for South Seas, Hilton, LXR Luxury Resorts, Sonesta. Laser focused approach, building a team and a culture that focuses on the same goal, getting the right people doing the right things in the right places and challenging them to reach for goals they never thought obtainable.

STRENGTHS –

Hospitality Management	Regional Management	Hotel Asset Management
Site Turnarounds	Growth & Expansion Initiatives	REVPAR & Yield Initiatives
Ground-Up New Builds	Pre-Opening Operations	Social / Digital / Mobile Marketing
Capital Projects	Union / Labor / Vendor Relations	Management Company Relations

RECENT HIGHLIGHTS

South Seas Resorts

- In the 1st 3 years, grew EBITDA 300% in a very challenging multi-use Home-Condo-Hotel business model managing relations with multiple owners and 21 Home-Owner Associations.
- Led South Seas to one of the 1st hotels in the US to adopt eCommerce-based sales.
- Slashed marketing costs by introducing targeted database marketing (built database of 500,000+).
- Launched one of the 1st mobile apps in the hotel industry smart phone users.

LXR Luxury Resorts

- Increased overall area EBITDA 40% for Clearwater Market.
- Led successful repositioning and profit turnaround of Hilton Clearwater Beach for acquisition – the largest deal ever for a Pinellas County hotel (\$134M for a 416-room hotel), 2nd largest in history of the bay area (Tampa Bay Lightning owner Jeff Vinik’s \$199M for the Tampa Marriott Waterside).

EXPERIENCE

REGIONAL MANAGING DIRECTOR

South Seas Island Resort (Blackstone Company), The Inns of Sanibel, and Miami Dadeland Hilton, Grand Isle Resort Bahamas (Interstate Hotels and Resorts)

Regional, Multiple Locations, January 2013 to Present

Manage \$110M+ multisite region with 750 team members and complex multi-use operating model. Develop, guide and challenge group of talented GMs to outperform aggressive performance goals, including EBITDA, Guest Ratings, Social Media Ratings, REVPAR, etc. Hold complete oversight of all aspects of sales / marketing, operations, asset management. Manage excellent relations with multiple owners, working effectively within divergent hotel management styles, target metrics, and corporate / boutique hotel cultures. Additionally, hold oversight for full-service Real Estate Brokerage for condominium and home-owner aspects of business.

AREA GENERAL MANAGER

LXR Luxury Resorts (Blackstone Company)

Clearwater Beach, Florida, February 2006 to January 2013

Led complete revamp of both front and back-of-house operations to successfully reposition key property for highly profitable (in fact, record-breaking) acquisition. Directed all aspects of sales and marketing, operations, asset management, owner relations.

GENERAL MANAGER

DoubleTree by Hilton Universal for MeriStar Hotels and Resorts

Orlando Florida, August 1998 to February 2006

Recruited by large hospitality corporation (277 hospitality properties) to lead turnaround of high-profile, \$50M Universal property. Managed all operations, sales, and marketing for 750 rooms, 60,000sqft of conference space, and 300 staff.

REGIONAL DIRECTOR OF OPERATIONS

South East Interstate Hotels and Resorts

Atlantic Seaboard, March 1994 to August 1998

Promoted from GM Hilton Clearwater Beach Resort and Director of Operations for hotels in NYC, Orlando, Key West, Ponte Vedra Beach.

EARLY EXPERIENCE

Working up through the ranks at **Sonesta Hotels** (Southampton Bermuda), **Hyatt Hotels** (opening Hyatt Regency Miami), and **Hilton Hotels** (opening Miami Airport Hilton and Hilton Walt Disney World).

COMMUNITY INVOLVEMENT

Board of Directors – Florida State CEPD

Commissioner & Treasurer – Florida State CEPD

Board of Directors – The Captiva Community Panel

EDUCATION

FLORIDA INTERNATIONAL UNIVERSITY

BBA – Hospitality Administration / Management

CULINARY INSTITUTE OF AMERICA (CIA)

Advanced Study – Culinary Training Program

TRAINING – Property / Revenue Management Systems and Excel guru (proficient in all Microsoft Office) with excellent analytics skills and grasp for economics of real estate. Excellent with eCommerce and Social Media Marketing.

**CAPTIVA EROSION PREVENTION DISTRICT
COMMISSIONER APPOINTMENT INFORMATION FORM**

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PLEASE NOTE IF ANY OF THE INFORMATION ON THE APPLICATION IS EXEMPT FROM PUBLIC DISCLOSURE OR
CONFIDENTIAL PURSUANT TO STATE OR FEDERAL LAW**

Please Type, if possible (or print clearly) Date: _____

Name: _____
(Last) (First) (Middle)

Address: (H) _____
_____ Zip Code _____

(O) _____
_____ Zip Code _____

Phone: (H) _____ (O) _____

Occupation: _____

Employer: _____

Position: _____ How Long: _____

Education: Highest education level achieved and institutions attended:

<u>Name & Location</u>	<u>Dates Attended</u>	<u>Degrees Earned</u>

Have you ever held a professional or business license or certificate? Yes _____ No _____

If "Yes", please provide the title, issue date and issuing authority.

<u>License/Certificate Title</u>	<u>Issue Date</u>	<u>Issuing Authority</u>

District for which you are applying: _____

- Are you a registered voter? Yes _____ No _____
- Are you a Captiva Resident? Yes _____ No _____
- Are you currently residing in the District applied for? Yes _____ No _____
- Are you currently serving on another Board, Authority, or Commission? Yes _____ No _____
If yes, what Board, etc. and since when? _____

Work Experience: _____

Community Involvement: _____

Interests/Activities: _____

Why do you desire to serve? _____

A resume or separate sheet with additional information may be included.

Florida law requires that members of the Board of Commissioners file a financial disclosure form. Would you be willing to file a financial disclosure form? Yes _____ No _____

Board Members are expected to attend each of the monthly board meetings physically, and at least one briefing meeting (virtually or physically) per month. Board members are also expected to participate in correspondence via email and phone with CEPD staff as necessary.

I understand the responsibilities associated with being a CEPD board member, and I have adequate time to serve.

Signature

Date

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Email applications to jelston@mycepd.com**

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Interviewed: _____ Date: _____

Yes _____ No _____

Board Action: _____ Date: _____