

Agenda
of the Regular Meeting of the
Captiva Erosion Prevention District
South Seas Island Resort, Alpha Cone Room
January 13, 2020 @ 1:00 P.M.

1. Call to Order
2. Roll Call
3. Organization of the District Board Nominations
 - a. Vice Chairman – Mr. Walter to acknowledge his election to Vice-Chair
4. Approval of December 9, 2019 Board Meeting Minutes
5. Public Comment
6. Financial Report ending December 31, 2019
 - a. Announcement of new CPA firm, Wiltshire Whitley Richardson English. Jason Smith, CPA in attendance
7. Administrator Report – CEPD Status
 - a. Steve Kheen / Aptim
 - b. CEPD letter to Lee County BOCC on behalf of Sanibel for emergency project
 - c. Beach Brief to cover Sanibel Emergency project and Beach condition of Captiva
 - d. Fifth Third account setup and transfer to T-bills
 - e. Partners in Progress update
 - f. New Hire update
 - g. Addition of John Riegert to CEPD staff
8. ACTION ITEMS
 - a. Completion of Carolyn Weaver’s consulting services
ACTION REQUESTED: To decide if additional compensation is required and/or necessary as Ms. Weaver has submitted an invoice to the Board for severance.
WHY ACTION IS NECESSARY: To ensure the Board is satisfied with the end of contractual services with Ms. Weaver.
WHAT THE ACTION ACCOMPLISHES: Finalizes contract
 - b. Parking Lot Fee Increase
ACTION REQUESTED: Approve motion to charge \$10 per car up to 2 hours, \$15 up to 3 hours, and \$30 for all day. Current rates are \$5 up to 1 hour, \$10 up to 2 hours, \$15 up to 3 hours, and \$20 for all day.

WHY ACTION IS NECESSARY: To alleviate large queues outside of the parking lot on Captiva Drive and remedy visitors from only using the 1-hour option.

WHAT THE ACTION ACCOMPLISHES: Increased revenue and decreased congestion.

c. Administrative Services

ACTION REQUESTED: Approve motion to continue to contract month-to-month with Joe Wagenti and John Riegert for administrative services

WHY ACTION IS NECESSARY: To approve payment for administrative services NTE \$25,000 total per month

WHAT THE ACTION ACCOMPLISHES: Extends current administration until employment packages are offered and accepted

d. Estoppel / Payoff Fee Increase

ACTION REQUESTED: Approve motion to increase the search fee for payoff amounts from \$100 to \$200.

WHY ACTION IS NECESSARY: To align costs with services of the administration

WHAT THE ACTION ACCOMPLISHES: Assists in generating increased revenue for beach nourishment

9. Old Business

a. Update on Parking Lot

10. New Business

11. Commissioners Comments

12. Adjournment